



# Power Tools

Power tools are such a common part of our workday that we sometimes forget that they can pose severe hazards. And this is especially true of power tools that are not used or maintained properly. Keeping tools in good condition and using them correctly will produce better results, will help you work faster, and will keep you safer.

## Follow these safe work practices every time you use a power tool:

- Start by choosing the right tool for the job.
- Inspect each tool for damage before you use it
- Operate tools according to the manufacturer's instructions and don't exceed their limits.
- Remove damaged power tools from use and tag them "Do Not Use." Don't use damaged tools.
- Never remove or disable a guard.
- Plug power tools into a GFCI-protected circuit.
- Do not operate power tools in damp or wet areas unless they are approved for that kind of use.
- Wear all the necessary personal protective equipment when operating power tools. At a minimum, wear hearing and eye protection.
- Never carry a tool by the cord or hose.
- Do not wear loose clothing or jewelry. Tie back long hair and beards when you use power tools.
- Never yank the cord to disconnect a tool from an outlet or extension cord.

- Keep cords and hoses away from heat, oil, and sharp edges.
- Keep power cords and air hoses up and out of the way so they don't become tripping hazards.
- Disconnect tools: when you're not using them, before servicing or cleaning them, and before you change blades, bits, cutters, etc.
- Keep bystanders a safe distance away from the work area so they don't get struck by chips or other debris generated by the power tool.
- Secure your work with a vise or clamps so that both of your hands are free to operate the tool.
- Avoid accidental operation! Do not carry any power tool with your finger on the trigger or switch, even if the tool is disconnected.
- Keep a solid footing and maintain good balance when operating power tools.
- Keep power tools clean and dry.
- Use sharp bits, blades, and cutters.
- Follow the manufacturer's instructions for oiling the tool and for changing accessories.
- Store all power tools safely and securely. It's best to store them in their original cases.

.....

**Make sure there is adequate lighting in your work area when you operate electric tools or hand tools.**

### NOTES:

SPECIAL TOPICS / EMPLOYEE SAFETY RECOMMENDATIONS/NOTES:

---



---



---



---



---



---



---



---

### SA.F.I CARDS PLANNED FOR THIS WEEK:

---



---

REVIEWED BY: \_\_\_\_\_ SUBJECT: \_\_\_\_\_

### MEETING DOCUMENTATION:

JOB NAME: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_

ATTENDEES:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____





